



7700 State Road 544, Winter Haven, FL 33881

863.419.3060 Fax: 863.419.3062

April 24, 2023

Mr. David Brannan
Winter Haven Police Department
125 N S Lake Silver Dr,
Winter Haven, FL 33881

Dear Mr. Brannan,

Under the federal Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (Clery Act), postsecondary schools are required to disclose statistics for certain crimes that occurred on campus and on public property within and immediately adjacent to school-owned buildings and property. In the statistics we are required to include crimes that were reported to our department as well as crimes reported to local and state law enforcement agencies.

I am requesting that your department provide me with crime statistics for 2022 (January 1st-December 31st) and if available, to the date of April 2023 for the following offenses that occurred on our campus or on public property within and immediately adjacent to our property:

Table with 2 columns: Crime or Incident Type. Rows include: Murder (including non-negligent and negligent manslaughter) 0, Sex offenses-rape 0, Sex offenses-fondling 0, Sex offenses-statutory rape 0, Sex offenses-incest 0, VAWA offenses-domestic violence 0, VAWA offenses-dating violence 0, VAWA offenses-stalking 0, Robbery 0, Aggravated assault 0, Burglary-structure or dwelling (not vehicles) 0, Motor vehicle theft 0, Arson 0, Hate crimes-larceny/theft 0, Hate crimes-simple assault 0, Hate crimes-intimidation 0, Hate crimes-damage or vandalism of property 0, Liquor law violation arrests 0, Drug-related violation arrests 0, Weapons possession arrests 0.

If you do have incidents recorded that are any of the hate crimes listed above, I also need the category of bias for each Hate Crime according to the eight categories for which we are required to report: Race, Religion, Sexual Orientation, Gender, Gender Identity, Disability, Ethnicity, and National Origin.

For Clery Act reporting, we are required to use the following definitions for these terms:

**Domestic Violence:** The term “domestic violence” includes felony or misdemeanor crimes of violence committed by a current or former spouse or intimate partner of the victim, by a person with whom the victim shares a child in common, by a person who is cohabitating with or has cohabitated with the victim as a spouse or intimate partner, by a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction receiving grant monies, or by any other person against an adult or youth victim who is protected from that person’s acts under the domestic or family violence laws of the jurisdiction.

**Dating Violence:** The term “dating violence” means violence committed by a person— (A) who is or has been in a social relationship of a romantic or intimate nature with the victim; and (B) where the existence of such a relationship shall be determined based on a consideration of the following factors:

- (i) The length of the relationship.
- (ii) The type of relationship.
- (iii) The frequency of interaction between the persons involved in the relationship.

**Stalking:** The term “stalking” means engaging in a course of conduct directed at a specific person that would cause a reasonable person to—(A) fear for his or her safety or the safety of others; or (B) suffer substantial emotional distress.

**I am requesting the required statistics for the following areas that are considered to be “on campus”:**

**Brenton Manor Ave. Winter Haven, FL 33881.  
State Rd 544, Winter Haven, FL 33881.**

I would appreciate it if you would forward this information to me as soon as you get an opportunity. We are in the process of publishing our annual report, and we will need to include these statistics in the final draft.

In addition, if a serious crime that may cause an ongoing threat to our campus community is reported to your department, we would appreciate it if you would notify our Department of Safety & Security immediately. The institution has a legal responsibility to notify the campus community in a timely manner about any crimes on and immediately around the campus that pose an ongoing threat to the community. **Captain Jill Seymour Director of Safe Schools Bureau of Primary and Secondary Schools Polk County Sheriff's Office [www.polksheriff.org](http://www.polksheriff.org) can be reached 24/7 Office: 863-534-0193 Cell: 863-224-9241 at 863-667-5190.**

I can receive this information by email at [lynn.keenan@polk-fl.net](mailto:lynn.keenan@polk-fl.net), and [paul.garrison@polk-fl.net](mailto:paul.garrison@polk-fl.net) or by fax at 863-419-3062.

Thank you for your attention to this matter.

Sincerely,

Lynn Keenan, M.S.  
Dean of Students  
744 State Road 544  
Winter Haven, Florida 33881  
[www.ridge.edu](http://www.ridge.edu)